



ACADEMIC HANDBOOK 2025/2026

**Centre for Language Learning
(CeLL)**



UTeM

اونیورسیتی تکنیکل مالسیا ملاک

UNIVERSITI TEKNIKAL MALAYSIA MELAKA

ACADEMIC HANDBOOK 2025/2026

**Centre for Language Learning
(CeLL)**



ACADEMIC HANDBOOK 2025/2026 SESSION

**CENTRE FOR LANGUAGE LEARNING (CeLL)
UNIVERSITI TEKNIKAL MALAYSIA MELAKA**

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UNIVERSITI TEKNIKAL MALAYSIA MELAKA TOP MANAGEMENT



PROFESOR DATUK TS. DR. MASSILA BINTI KAMALRUDIN
VICE CHANCELLOR



**PROFESOR DR. ZULKIFILIE
BIN IBRAHIM**
DEPUTY VICE CHANCELLOR
(ACADEMIC & INTERNATIONAL)



**PROFESOR DR. ZAHRIADHA
BIN ZAKARIA**
DEPUTY VICE CHANCELLOR
(RESEARCH & INNOVATION)



**PROFESOR MADYA DATUK
DR. SABRI BIN MOHAMAD
SHARIF**
DEPUTY VICE CHANCELLOR
(STUDENT AFFAIRS)

VISION, MISSIONS MOTTO AND UTeM GENERAL EDUCATIONAL GOALS

VISION

To be one of the world's leading innovative and creative technical universities.

MISSION

UTeM is committed to pioneer and contribute towards the prosperity of the nation and the world by;

1. Promoting knowledge through innovative teaching and learning, research and technical scholarship;
2. Developing professional leaders with impeccable moral values; and
3. Generating sustainable development through smart partnership with the community and industry.

MOTTO

Excellence Through Competency

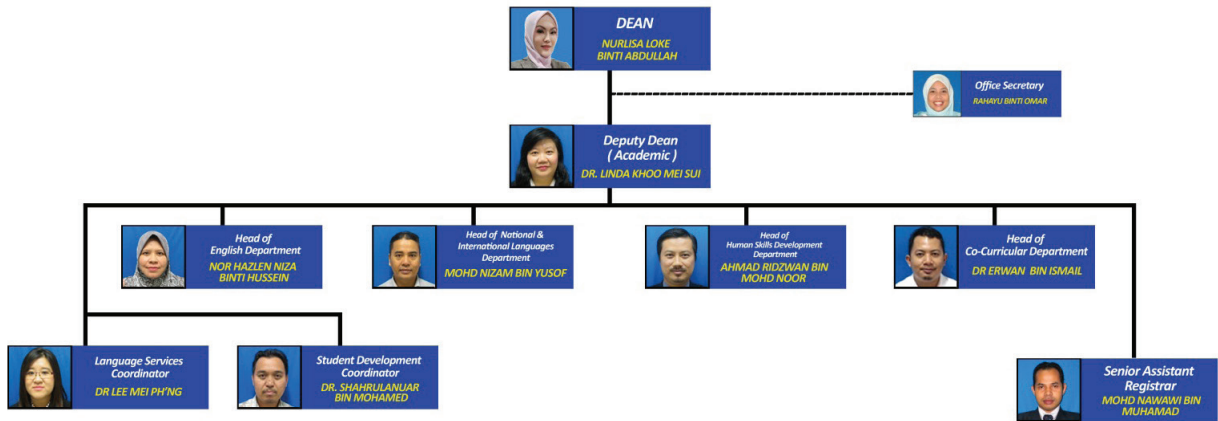
GENERAL EDUCATIONAL GOALS

1. To conduct academic and professional programmes based on relevant needs of the industries;
2. To produce graduates with relevant knowledge, technical competency, soft skills, social responsibility and accountability;
3. To cultivate scientific method, critical thinking, creative and innovative problem solving and autonomy in decision making amongst graduates;
4. To foster development and innovation activities in collaboration with industries for the prosperity of the Nation;
5. To equip graduates with leadership and teamwork skills as well as develop communication and life-long learning skills;
6. To develop technopreneurship and managerial skills amongst graduates; and
7. To instill an appreciation of the arts and cultural values and awareness of healthy life styles amongst graduates.

CeLL ORGANISATIONAL STRUCTURE

CENTRE FOR LANGUAGE LEARNING

PUSAT PEMBELAJARAN BAHASA



CELL VISION, MISSION, MOTTO AND OBJECTIVES

VISION

To be an excellent and leading Language Learning Centre

MISSION

To educate future professionals and intellectuals with skills through the application of Soft Skills in teaching and learning, nurturing individuals who are well-rounded in physical, emotional, spiritual, intellectual, and social aspects, while being creative and innovative.

MOTTO

Cultivating Excellent Individuals

OBJECTIVES

1. To produce graduates who are proficient in English and a third language, enhancing their employability;
2. To produce graduates who can communicate effectively and solve problems critically and creatively;
3. To enhance universal values, personal development, integrity, spirituality, and self-identity in graduates;
4. To generate and disseminate knowledge through sharing sessions at the community, national, regional and international levels.

Dean's Message | Centre for Language Learning (CeLL)



Welcome to Universiti Teknikal Malaysia Melaka (UTeM)! Congratulations to all students who have been accepted to pursue their studies at UTeM. This achievement marks the beginning of an important and promising new chapter in your academic journey. Make the most of this opportunity by staying focused, working hard, and always striving for excellence. Engage actively in campus life and embrace new experiences—all of which will contribute to your growth not only as a student, but also as a well-rounded individual prepared to meet future challenges.

At the Centre for Language Learning (CeLL), we equip students with the ability to communicate confidently across languages and cultures. Through the study of international languages such as English, Mandarin, Arabic, German, and Japanese, students gain essential skills, cultural awareness, and the confidence to engage in student exchange programmes, overseas internships, and global collaborations. These experiences provide a competitive edge in pursuing successful careers within high-demand international sectors.

We also embrace an interdisciplinary approach, combining language skills with technology and personal development to produce well-rounded graduates who are ready to thrive in a fast-evolving digital world. Active participation in co-curricular activities such as uniformed groups, clubs, and sports further nurtures character, leadership, and teamwork, essential qualities for future success.

This handbook serves as the primary reference for students and staff in understanding the courses, academic requirements, and regulations offered under the Centre for Language Learning. It is designed to assist students in planning their academic journey in an informed and structured manner. Students are strongly encouraged to refer to this guide throughout their studies and to seek guidance from their academic advisors whenever necessary.

Ultimately, the success of UTeM in nurturing excellence relies on the collective commitment of its students, academic staff, and the wider university community. It is my hope that this handbook will serve as a valuable companion and reference throughout your academic journey at UTeM.

All the best, and welcome once again.

Nurlisa Loke binti Abdullah
Dean
Centre for Language Learning (CeLL)

DEPARTMENTS IN CeLL

Department of English Language

The Department of English Language offers compulsory courses at the Diploma and Bachelor's Degree levels. This department provides courses such as English for Academic Purposes, Academic Writing, and English for Professional Interaction. At the Diploma level, the courses offered include Foundation English, English for Effective Communication, and English for Marketability.

The department is actively involved in conducting university-level courses to enhance language skills among its staff and students. Short courses are offered to staff from the Responsibility Centres upon request. Additionally, the department organises workshops for the Malaysian University English Test (MUET) specifically for students.

Department of National Language and International Language

The Department of National Language and International Language offers compulsory courses at the Bachelor's Degree levels. This department provides third language courses such as Arabic, Mandarin, Japanese, Korean, and German. It also offers Malay communication course(s) for international students.

In addition, the department frequently conducts university-level courses to enhance language skills among its staff and students, particularly in third languages.

Department of Soft Skills Development

The Department of Soft Skills Development offers several Compulsory University Courses for students in the Diploma and Bachelor's Degree programmes for local students. The Compulsory University Courses offered for the Bachelor's Degree programmes include Philosophy and Current Issues, Appreciation of Ethics and Civilisation, and the Integrity and Anti-Corruption Course, starting from Semester 1, 2023/2024. For the Diploma programmes, the Compulsory University Courses include the Integrity and Anti-Corruption Course and Appreciation of Ethics and Civilisation.

For international students, the department offers three (3) Compulsory University Courses: Philosophy and Current Issues, Malaysian Culture, and the Integrity and Anti-Corruption Course, starting from Semester 1, 2023/2024.

In addition to the Compulsory University Courses, the department also offers an elective course for the Bachelor's Degree programmes such as Critical and Creative Thinking.

Department of Co-Curricular

The Department of Co-Curricular is responsible for offering courses based on eight (8) main pillars: Culture, Entrepreneurship, Initiative and Innovation, Leadership, Public Speaking, Community Service, Volunteering, and Sports, as required by the Ministry of Higher Education. Credit-bearing co-curricular courses are Compulsory University Courses for every student in the Diploma and Bachelor's Degree programmes. Students must pass the co-curricular courses taken before the awarding of their diploma and degree.

This department is responsible for implementing co-curricular courses both inside and outside the classroom. Additionally, the department focuses on the development of students' character by producing well-rounded graduates who are balanced and harmonious in physical, emotional, spiritual, intellectual, and social aspects (JERIS). The department also instills soft skills in students in line with the National Education Philosophy.

Other services offered at CeLL

The Academic English (AE) programme is also offered specifically for international students. The Academic English (AE) programme is designed for international pre-and post-graduate students who do not meet the minimum IELTS or TOEFL qualifications required to enrol in Bachelor's, Master's, and PhD programmes at UTeM.

For Language Services, the Department of English Language is also responsible for implementing and monitoring language service activities, such as proofreading, translation, and others.

COMPULSORY UNIVERSITY COURSES FOR DEGREE PROGRAMMES

No.	Course	Code	Credit Hours
Year 1			
1.	English for Academic Purposes	BLLW1142	2
2.	Malay 1	BLLW1172	2
3.	Malay 2	BLLW1282	2
4.	Arabic 1	BLLW1212	2
5.	Mandarin 1	BLLW1222	2
6.	Japanese 1	BLLW1232	2
7.	Korean	BLLW1242	2
8.	German 1	BLLW1252	2
9.	Philosophy and Current Issues	BLHW1762	2
Year 2			
1.	Academic Writing (Pre-requisite: English for Academic Purposes)	BLLW2152	2
2.	German 2	BLLW2262	2
4.	Malaysian Culture	BLHW2752	2
5.	Appreciation of Ethics and Civilisation	BLHW2772	2
7.	Integrity and Anti-Corruption Course (only offered 2nd semester)	BLHW2792	2
Year 3			
1.	English for Professional Interaction (Pre-requisite: Academic Writing)	BLLW3162	2
2.	German 3	BLLW3272	2
Year 4			
1.	Critical and Creative Thinking	BLHC4032	2

COMPULSORY UNIVERSITY COURSES FOR DIPLOMA PROGRAMMES

No.	Course	Code	Credit Hours
Year 1			
1.	Foundation English	DLLW1112	2
2.	Integrity and Anti-Corruption Course	DLHW2722	2
3.	Appreciation of Ethics and Civilisation	DLHW 2772	2
Year 2			
1.	English for Effective Communication	DLLW2122	2
Year 3			
1.	English for Marketability	DLLW3132	2

LIST OF COMPULSORY UNIVERSITY COURSES

- **Diploma Programmes**

Students enrolled in the Diploma Programmes are required to take seven (7) Compulsory University Courses offered at PPB and one (1) course from the Faculty of Technology Management and Technopreneurship (FPTT), except for FPTT students due to the Entrepreneurial Skills component being a Core Programme. The total credits for students from the FTKE, FTKEK, FTKIP, and FTKM Diploma programmes is 14, while for FPTT students is 12.

Before enrolling in courses for a regular semester, students are required to take **only three (3)** compulsory courses offered in the Initial Special Semester (*Semester Khas Permulaan*).

For co-curricular courses, students **are not allowed** to register for the same course in each semester. Students who fail may repeat a different co-curricular course.

List of Compulsory Courses for Diploma Programmes

No.	Course Code	Course	Credit Hours	Offered
1.	DLLW 1112	Foundation English	2	Initial Special Semester
2.	DLHW 2722	Integrity and Anti-Corruption Course	2	Initial Special Semester
3.	DLHW 2722	Appreciation of Ethics and Civilisation	2	Initial Special Semester
4.	DLLW 2122	English for Effective Communication	2	Regular semester
5.	DLLW 3132	English for Marketability	2	Regular semester
6.	DKK 1**1	Co-curriculum I	1	Regular semester
7.	DKK 1**1	Co-curriculum II	1	Regular semester
8.	DTMW 1012	Fundamentals of Entrepreneurship Enculturation (Offered by Faculty of Technology Management and Technopreneurship: FPTT)	2	Regular semester
		TOTAL CREDIT	14(12)	

Compulsory courses offered in the Initial Special Semester (*Semester Khas Permulaan*).

- **Degree Programmes: Local Students**

Local students enrolled in the Degree Programmes are required to take **nine (9)** compulsory university courses offered by PPB and FPTT, amounting to a total of 16 credits.

Students are also **exempt** from taking the *Mata Pelajaran Umum* course list, namely Appreciation of Ethics and Civilisation (BLHW 2772), Integrity and Anti-Corruption Course (BLHW 2792), and Philosophy and Current Issues (BLHW 1762), if they have already taken these courses or equivalent ones at the Diploma level. MPU courses are allowed for **vertical credit transfer only once throughout the duration of study**. If a student has transferred credits vertically for these courses at the Diploma level (from the Certificate level) and continues their studies at the Degree level, they will be exempt from taking these courses and must take other courses (either from PPB and/or the Faculty) to fulfil the required graduation credits (Academic Circular No. 5, effective from 30 April 2024).

For co-curricular courses, students **are not allowed** to register for the same course in the same semester. Students who fail may repeat a different co-curricular course.

List of Compulsory University Courses for the Degree Programmes (Local Students)

No.	Course Code	Course	Credit Hours
1.	BLLW 1142	English for Academic Purposes	2
2.	BLLW 2152	Academic Writing (Pre-requisite: English for Academic Purposes)	2
3.	BLLW 3162	English for Professional Interaction (Pre-requisite: Academic Writing)	2
4.	BLHW 1762	Philosophy and Current Issues	2
5.	BLHW 2772	Appreciation of Ethics and Civilisation	2
6.	BLHW 2792	Integrity and Anti-Corruption Course	2
7.	BKK 1**1	Co-curriculum I	1
8.	BKK 1**1	Co-curriculum II	1
9.	BTMW 4012	Technology Entrepreneurship (Offered by FPTT)	2
TOTAL CREDIT			16 Credits

Students are also required to take a third language course by choosing one of the five (5) languages offered. The requirements to be followed by students when registering for the third language course are:

- i) **Students are not allowed to register for their native language course;**
- ii) If a student fails, they may take a different third language course; and
- iii) If a student wishes to improve the grade for the third language course, they must re-register for the same course they previously took. (Refer to the Academic Regulations Handbook & Guidelines for the Academic Regulations System – Diploma and Degree Programmes)

List of Third Language Courses

No.	Course Code	Course	Credit Hours	Requirement	Remark
1.	BLLW 1212	Arabic I	2	None	Select only one third language (From No. 1 to No. 5)
2.	BLLW 1222	Mandarin I	2	None	
3.	BLLW 1232	Japanese I	2	None	
4.	BLLW 1242	Korean I	2	None	
5.	BLLW 1252	German 1	2	None	
6.	BLLW 2262	German 2	2	Pass BLLW 1252	
7.	BLLW 3272	German 3	2	Pass BLLW 1252 & BLLW 2262	

- **Degree Programmes: International Students**

International students are required to register **ten (10)** university compulsory courses that are equivalent to 18 credits (courses under Centre for Language Learning). All the courses are delivered in **English language**.

List of Compulsory Courses for Degree Programmes (International Students)

No.	Course Code	Course	Credit Hours
	Academic English	Academic English (No IELTS/TOEFL/MUET)	9 bulan/ 6 bulan/ 3 bulan
1.	BLLW 1142	English for Academic Purposes	2
2.	BLLW 2152	Academic Writing (Prerequisite English for Academic Purposes)	2
3.	BLLW 3162	English for Professional Interaction (Prerequisite Academic Writing)	2
4.	BLLW 1282	Malay 2	2
5.	BKK 1**1	Co-curriculum I	1
6.	BKK 1**1	Co-curriculum II	1
7.	BLHW 1762	Philosophy and Current Issues	2
8.	BLHW 2752	Malaysian Culture	2
9.	BLHW 2792	Integrity and Anti-Corruption Course	2
10.	BTMW 4012	Technology Entrepreneurship (Offered by Faculty of Faculty of Technology Management and Technopreneurship)	2
TOTAL CREDIT			18 Credits

Minimum English Language Requirements

International students whose first language is not English are required to obtain an appropriate score in an approved examination in English language (such as IELTS, TOEFL, Malaysian University English Test - MUET) before they can embark on an academic programme. Applicants need to show either a standard or a higher level of ability in English.

UTeM has established that all international students must possess proficiency in the English language. The minimum English language requirement is a score of 5.0 for IELTS, 500 for TOEFL, or Band 3.0 for the Malaysian University English Test (MUET).

If international students do not have IELTS, TOEFL, or MUET scores, they must attend the Academic English (AE) programme conducted by PPB. The requirement to pass this programme is that students must take the MUET/IELTS at the end of the programme and meet the specified requirements.

Academic English Language Programme

If the students do not have the required standard of English, the University may offer them a pre-sessional Academic English Language programme conducted by the Centre for Languages and Human Development to meet required scores in order to gain admission for their undergraduate and postgraduate degrees at UTeM. Applicants need to achieve a minimum of 5.0 for IELTS, 500 for TOEFL or Band 3.0 for Malaysian University English Test (MUET).

All international students who intend to pursue their education in UTeM need to fulfil the set English Language requirement EXCEPT:

- i. International students who come from countries where English is the primary language of communication.
- ii. International students who have academic qualifications from institutions where English is the medium of instruction.

List of Native English-Speaking Countries and Commonwealth Countries

	Current Countries
Africa	Botswana, Gambia, Ghana, Lesotho, Liberia, Malawi, Kenya, Namibia, Nigeria, Rwanda, St Helena, Sierra Leone, South Africa, Sudan, Swaziland, Uganda, Tanzania, Zambia, Zimbabwe
Asia-Pacific	Hong Kong, Philippines, Singapore
South Asia & Indian Ocean	Bhutan, India, Maldives, Mauritius, Pakistan, Seychelles, Sri Lanka
Europe	Gibraltar, Guernsey, Isle of Man, Ireland, Jersey, Malta, United Kingdom
America	Belize, Canada, Guyana, Falkland Islands, Puerto Rico, United States of America
Caribbean	Anguilla, Antigua and Barbuda, Barbados, British Virgin Island, Bahamas, Bermuda, Cayman Island, Grenada, Jamaica, Montserrat, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Saint Lucia, Trinidad & Tobago, Turks and Caicos Island, US Virgin Islands
Australasia & South Pacific	Australia, Christmas Island, Cook Island, Guam, Fiji, Marshall Islands, Kiribati, Niue, Micronesia, Nauru, New Zealand, Papua New Guinea, Norfolk Island, Palau, Samoa, Solomon Island, Tonga

LIST OF COURSES BY DEPARTMENT

DEPARTMENT OF ENGLISH LANGUAGE (DEL)

- **Compulsory University Courses for Diploma Programmes**

The Department of English Language offers three (3) Compulsory University Courses at the Diploma level. The list of courses are as follows:

List of Compulsory University Courses for Diploma Programmes

No.	Course Code	Course	Medium of Instruction	Credit Hours	Contact Hours
1.	DLLW 1112	Foundation English *offered during Initial Special Semester	English	2	2
2.	DLLW 2122	English for Effective Communication	English	2	2
3.	DLLW 3132	English for Marketability	English	2	2

- **Compulsory University Courses for Degree Programmes**

List of Compulsory University Courses offered by DEL for Degree Programmes.

List of Compulsory University Courses for Degree Programmes

No.	Course Code	Course	Medium of Instruction	Credit Hours	Requirement
1.	BLLW 1142	English for Academic Purposes	English	2	None
2.	BLLW 2152	Academic Writing (prerequisite English for Academic Purposes)	English	2	Pass BLLW 1142
3.	BLLW 3162	English for Professional Interaction (prerequisite Academic Writing)	English	2	Pass BLLW 2152

COURSE INFORMATION FOR DEPARTMENT OF ENGLISH LANGUAGE

The information related to the synopsis for each course offered by the Department of English Language is as follows. The course descriptions are organised, starting with the courses at the Diploma programme level, followed by the courses at the Degree level.

DIPLOMA PROGRAMMES

DLLW 1112 / FOUNDATION ENGLISH

This course is designed to help students to improve their proficiency in the English language and to communicate effectively in both spoken and written forms. Five main aspects: listening, speaking, reading, writing and grammar are taught in an integrated approach to build confidence among the learners to become efficient speakers of English in their tertiary education.

DLLW 2122 / ENGLISH FOR EFFECTIVE COMMUNICATION

This course is designed to provide students with the necessary communication skills to communicate effectively. The elements of grammar are taught to complement the topics covered in this course. Students demonstrate interpersonal skills through speeches and role-play. The elements of problem-based learning (PBL) are especially exercised during the oral presentation of the product as well as role-play.

DLLW 3132 / ENGLISH FOR MARKETABILITY

This course aims to introduce and expose students to the basic tenets of communication specifically the oral and written communication required at the workplace. Students will be provided with the opportunity to produce a resume, a job-application letter, and a letter of inquiry. They will also be able to participate in an interview and a group discussion. Students will be exposed to situations where they learn to function as individuals and team members by communicating in spoken and written forms using appropriate language in a variety of workplace contexts.

DEGREE PROGRAMMES

BLLW 1142 / ENGLISH FOR ACADEMIC PURPOSES

This course aims to develop students' reading skills and grammar. A variety of academic reading texts and reading skills are explored to facilitate students' comprehension of the texts. These reading skills are also necessary in assisting students to master study skills. Grammar elements are taught in context to develop students' accuracy in the use of the language. This course also includes elements of blended learning.

BLLW 2152 / ACADEMIC WRITING

This course aims to equip the students with the skills to communicate clear and detailed viewpoints in writing. The students are expected to have a stand on topics of their fields by providing advantages and disadvantages to support their arguments. From time to time, consultations with the students will be conducted throughout the completion of their assignments. This serves as the formative evaluation in the course. Grammar components are embedded in the course to support the required writing skills. Blended learning is incorporated in this course.

Pre-Requisite: BLLW 1142

BLLW 3162 / ENGLISH FOR PROFESSIONAL INTERACTION

This course which is designed based on a blended and student-centred learning approach aims to develop students' listening skills as well as communication skills and strategies. Among the elements covered are professional interactions that include group discussion and public speaking. Students are also required to express ideas with relevant examples in public speaking and online assessments. They are also exposed to the rudiments of grammar implicitly via the communicative activities.

Pre-Requisite: BLLW 2152

DEPARTMENT OF NATIONAL LANGUAGE AND INTERNATIONAL LANGUAGE

• **Compulsory University Courses for Degree Programmes**

The list of compulsory university courses offered by this department for the Degree programmes is as shown in the table. For the Third Language course, students are required to choose one of the Third Language courses offered. The conditions that must be adhered to by international students when registering for the Third Language course are:

- i) They cannot register for their native language course;
- ii) If the student fails, they may take another Third Language course; and
- iii) If the student wishes to improve their grade in the Third Language course, they must re-register for the course they have previously taken (Refer to the Academic Regulations Handbook & Academic System Guidelines – Diploma and Degree Programmes).

• **List of Compulsory University Courses for Degree Programmes**

THIRD LANGUAGE COURSES						
No.	Course Code	Course	Medium of instruction	Credit Hours	Requirement	Remark
1.	BLLW 1212	Arabic 1	Arabic	2	None	Select only one third language (No. 1 to No. 5)
2.	BLLW 1222	Mandarin 1	Mandarin	2	None	
3.	BLLW 1232	Japanese 1	Japanese	2	None	
4.	BLLW 1242	Korean 1	Korean	2	None	
5.	BLLW 1252	German 1	German	2	None	
6.	BLLW 2262	German 2	German	2	Pass BLLW 1252	
7.	BLLW 3272	German 3	German	2	Pass BLLW 2262	

- **List of Compulsory University Courses for Degree Programmes**

No.	Course code	Course	Medium of Instruction	Credit Hours	Remark
1.	BLLW1282	Malay 2	Malay	2	International Students

COURSE INFORMATION FOR DEPARTMENT OF NATIONAL LANGUAGE AND INTERNATIONAL LANGUAGE

Information regarding the synopsis for each course offered by the Department of National Language and International language is as follows.

BLLW 1212 / ARABIC 1

This course is designed for students who do not have prior knowledge in Arabic. It provides students with the foundation of knowledge to enable them to understand and respond in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. This course aims to help students to obtain enough exposure of the Arabic language skills. The basic grammar introduced is related to the language used daily in conversation. Particular care is also taken to ensure the development of verbal communication and written skills in Arabic.

BLLW 1222 / MANDARIN 1

This course is designed for students who do not have prior knowledge in Mandarin. It provides students with the foundation of knowledge to enable them to understand and respond in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. This course aims to help students to obtain enough exposure of the Mandarin phonetics (Han Yu Pin Yin). The basic grammar introduced is related to the language used daily by the Chinese. Particular care is also taken to ensure the development of verbal communication and written skills in Mandarin.

BLLW 1232 / JAPANESE 1

This course is designed for students who do not have any background in Japanese. It provides students with the knowledge to enable them to understand and communicate in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. The grammar introduced is related to the language used daily by the Japanese. In addition, two types of Japanese language writing systems; Hiragana and Katakana are also introduced. Students are also exposed to elementary reading materials.

BLLW 1242 / KOREAN 1

This course is designed for students who do not have prior knowledge in Korean. It provides students with the foundation of knowledge to enable them to understand and respond in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. This course aims to help students to obtain basic knowledge about Korean language. The basic grammar introduced is related to the language used daily by the Korean. Particular care is also taken to ensure the development of verbal communication and written skills in Korean.

BLLW 1252 / GERMAN 1

This course is designed for students who do not have prior knowledge in German. It provides students with the foundation of knowledge to enable them to understand and respond in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. This course aims to help students to obtain basic exposure of the German phonetics. The basic grammar introduced is related to the language used daily by the Germans. Particular care is also taken to ensure the development of verbal communication and written skills in German.

BLLW 2262 / GERMAN 2

This course is designed for students who have taken German I. It provides students with the foundation of knowledge to enable them to understand and respond in the oral and written forms. This course encompasses the listening, speaking, reading and writing components. This course aims to help students to obtain basic exposure of the German phonetics. The basic grammar introduced is related to the language used daily by the Germans. Particular care is also taken to ensure the development of verbal communication and written skills in German.

Pre-Requisite: BLLW 1252

BLLW 3272 / GERMAN 3

This course is designed for students to learn intermediate German. Students are exposed to listening, speaking, reading and writing components with intermediate vocabulary, grammar and sentence structure. Students are also exposed to real daily situations which will help them to communicate using German.

Pre-Requisite: BLLW 2262

BLLW 1282 / MALAY 2

This course trains international students to communicate in basic Malay, covering everyday life situations. Students will be introduced to simple spoken and written Malay. Teaching and learning will be conducted through lectures, tutorials, assignments, and student learning experiences both inside and outside the classroom. By the end of this course, students are expected to be able to communicate and write effectively using simple sentences.

DEPARTMENT OF SOFT SKILLS DEVELOPMENT

- **Compulsory University Courses for Diploma Programmes**

This department offers two (2) Compulsory Courses for Diploma Programmes.

List of Compulsory Courses for Diploma Programmes

No.	Course Code	Course	Medium of Instruction	Credit	Contact Hours
1	DLLW2722	Integrity and Anti-Corruption Course	Malay	2	2
2	DLHW2772	Appreciation of Ethics and Civilisation	Malay	2	2

- **Compulsory University Courses for Degree Programmes**

This department offers four (4) Compulsory Courses for Degree Programmes. The following is the list of University Compulsory Courses for Degree Programmes.

List of Compulsory Courses for Degree Programmes

No.	Course Code	Course	Medium of Instruction	Credit	Contact Hours	Requirement
1	BLHW1762	Philosophy and Current Issues	Malay / English	2	2	Local / International Students
2	BLHW 2772	Appreciation of Ethics and Civilisation	Malay	2	2	Local Students
3	BLHW 2752	Malaysian Culture	English	2	2	International Students
4	BLHW2792	Integrity and Anti-Corruption Course	Malay / English	2	2	Local / International Students

This department also offers six (6) Elective Courses for Degree programmes. The selection of these courses will be determined by the respective faculties.

Degree Programmes Elective Courses List

No.	Course Code	Course	Medium of Instruction	Credit	Contact Hours
1	BLHC 4032	Critical and Creative Thinking	Malay	2	2

COURSE INFORMATION FOR DEPARTMENT OF SOFT SKILLS DEVELOPMENT

Information regarding the synopsis for each course offered by the Department of Soft Skills Development is as follows. The course descriptions are organised starting with courses for the Diploma Programmes followed by courses for the Degree Programmes.

DIPLOMA PROGRAMMES

DLHW 2722

INTEGRITY AND ANTI-CORRUPTION COURSE

The Integrity and Anti-Corruption (KIAR) course aims to introduce students to the practices of integrity and the importance of combating corruption in society and organisations. The focus of the course is on the values of integrity and corruption prevention, as well as the issues, challenges, and problems related to the management of corruption in both society and organisations. Learning activities include group discussions, reporting, and fieldwork within various sectors of society (public sector, private sector, NGOs, politics, and students).

DLHW 2772

APPRECIATION OF ETHICS AND CIVILISATIONS

This course prepares students to appreciate the ethics and civilisation within Malaysia's multi-ethnic society, strengthening their critical and analytical thinking to address increasingly challenging life situations. The course content focuses on the understanding of ethics and civilisation in the Malaysian context. Students will be exposed to the dynamics of ethical and civilisational concepts that have been pivotal in the formation of Malaysia, tracing its historical evolution from the pre-colonial era to the post-colonial period. The development of ethics and civilisation in a diverse society will be discussed to enhance the appreciation of these values towards strengthening national unity and the Malaysian identity. The Malaysian model of civilisation needs to be explored and debated within academic activities, guided by the Federal Constitution as the foundation of integration and a framework for ethics and civilisation. Building national unity

is significantly influenced by globalisation and the complex developments in information and communication technology. Therefore, the appreciation of ethics and civilisation is demonstrated by social responsibility behaviors and is driven at the individual, family, community, society, and national levels. As a result, the societal changes and direct economic development have introduced new challenges in reinforcing the sustainability of ethics and civilisation in Malaysia. High Impact Educational Practices (HIEPS) are applied in the teaching and learning process to deepen the understanding of this course.

DEGREE PROGRAMMES

BLHW 1762

PHILOSOPHY AND CURRENT ISSUES

This course covers the relationship between philosophy and the National Philosophy of Education as well as the National Principles. It explores the use of philosophy as a tool to refine the culture of thinking in life through the arts, methods of reasoning, and the concept of humanity. Key topics in philosophy, such as epistemology, metaphysics, and ethics, are discussed in the context of contemporary issues. Emphasis is placed on philosophy as a foundation for fostering dialogue between cultures and promoting shared values. By the end of the course, students will be able to view academic disciplines as an interconnected body of knowledge, each related to the others in a comprehensive manner.

BLHW2792

INTEGRITY AND ANTI- CORRUPTION COURSE

The Integrity and Anti-Corruption (KIAR) course aims to introduce students to the practices of integrity and the management of corruption prevention in society and organisations. Emphasis will be placed on theories and practices related to integrity values and corruption prevention, as well as the issues, problems and challenges associated with managing corruption crimes in both society and organisations. Learning activities will include group exercises, simulations, writing of official documents, and fieldwork within various sectors of society (public sector, private sector, NGOs, politics, and students).

BLHW2772**APPRECIATION OF ETHICS AND CIVILISATIONS**

This course explains the concept of ethics from the perspective of different civilisations. It aims to identify the systems, stages of development, progress, and cultures of various nations in strengthening social cohesion. Additionally, discussions on contemporary issues in economics, politics, social, culture, and the environment, viewed from the perspectives of ethics and civilisation, will help shape students into moral and professional individuals. The application of appropriate High-Impact Educational Practices (HIEPs) is utilised in the delivery of this course. By the end of the course, students will be able to link ethics with citizenship and civic-mindedness.

BLHW2752**MALAYSIAN CULTURE**

This course exposes international students to the socio-cultural background of Malaysia which includes ethnic composition, religions, traditions and values. Other elements like music, arts, cuisine, costume, ethnic games, celebrations and national festivals are also highlighted. Student Centered Learning (SCL) methods such as group discussion and presentation will be used in order to assist international students in developing their understanding and appreciation of Malaysian culture

BLHC4032**CRITICAL AND CREATIVE THINKING**

This course introduces students to the fundamental principles of critical and creative thinking. Students will apply critical and creative thinking methods/tools in problem-solving through a student-centred learning (SCL) approach. In the final assignment, students will be responsible for identifying and solving current or future problems by generating creative and innovative ideas.

DEPARTMENT OF CO-CURRICULAR

- **Compulsory Courses for Diploma and Degree Programmes**

The Department of Co-Curricular is responsible for offering courses based on eight (8) main cores, namely Culture, Entrepreneurship, Initiative and Innovation, Leadership, Public Speaking, Community Service, Volunteering, and Sports, as required by the Ministry of Higher Education. Credit-bearing co-curricular courses are Compulsory Courses for every student in both the Diploma and Degree programmes. Students must pass the co-curricular courses they enrol in before the awarding of their diploma or degree.

List of Compulsory University Courses for Diploma and Degree Programmes According to Core

No.	Course code	Code	Credit	Contact Hours
CULTURE				
1	BKKC / DKKC 1611	Cak Lempong	1	2
2	BKKC / DKKC 1601	Gamelan	1	2
3	BKKC / DKKC 1061	Choir	1	2
4	BKKC / DKKC 1631	Nasyid	1	2
5	BKKC / DKKC 1811	English Theater	1	2
6	BKKC / DKKC 1761	Kompang	1	2
7	BKKC / DKKC 1141	Silat Gayong	1	2
8	BKKC / DKKC 1691	Art	1	2
9	BKKC / DKKC 1791	Chess	1	2
10	BKKC / DKKC 1641	Khat	1	2

ENTREPRENEURSHIP				
11	BKKE / DKKE 1791	Journalism	1	2
12	BKKE / DKKE 1551	Entrepreneurship	1	2
13	BKKE / DKKE 1451	Sport Business	1	2
14	BKKE / DKKE 1561	Fiqh Muamalat	1	2
15	BKKE / DKKE 1461	Agropreneur	1	2
INITIATIVE AND INNOVATION				
16	BKKI / DKKI 1781	Photography	1	2
17	BKKI / DKKI 1541	I-Creative	1	2
18	BKKI / DKKI 1531	Invention	1	2
LEADERSHIP				
19	BKKL / DKKL 1391	Self Management	1	2
20	BKKL / DKKL 1401	Leadership	1	2
21	BKKL / DKKL 1411	Health Management	1	2
22	BKKL / DKKL 1501	The Application of Astronomy in Islam	1	2
23	BKKL / DKKL 1491	Islamic Treatment Management	1	2
PUBLIC SPEAKING				
24	BKKP/ DKKP 1731	Public Speaking (English)	1	2
25	BKKP/ DKKP 1741	Public Speaking (Malay)	1	2
26	BKKP/ DKKP 1551	Debate (English)	1	2
COMMUNITY SERVICE				
27	BKKM / DKKM 1831	Peer Group Mentoring	1	2
28	BKKM / DKKM 1821	Tahsin Al-Quran and Yasin Recitation	1	2
29	BKKM / DKKM 1811	Fiqh Amali	1	2
30	BKKM / DKKM 1501	Rakan Cop	1	2

31	BKKM / DKKM 1561	Courtesy Caring	1	2
32	BKKM / DKKM 1911	Sustainability of Green Practices	1	2
33	BKKM / DKKM 1931	Environmental and Green Technology	1	2
34	BKKM / DKKM 1921	Electrical Energy Management	1	2
VOLUNTEERING				
35	BKKV 1421	Kor SUKSIS Police 1	1	2
36	BKKV 1431	Kor SUKSIS Police 2	1	2
37	BKKV 1441	Kor SUKSIS Police 3	1	2
38	BKKV 1451	Kor SUKSIS Police 4	1	2
39	BKKV 1461	Kor SUKSIS Police 5	1	2
40	BKKV 1471	Kor SUKSIS Police 6	1	2
41	BKKV 1481	Kor SISPA 1	1	2
42	BKKV 1491	Kor SISPA 2	1	2
43	BKKV 1561	Kor SISPA 3	1	2
44	BKKV 1591	Kor SISPA 4	1	2
45	BKKV 1581	Kor SISPA 5	1	2
46	BKKV 1611	PALAPES 1	1	2
47	BKKV 1621	PALAPES 2	1	2
48	BKKV 1631	PALAPES 3	1	2
49	BKKV 1641	PALAPES 4	1	2
50	BKKV 1651	PALAPES 5	1	2
51	BKKV 1661	PALAPES 6	1	2
52	BKKV / DKKV 1511	Kelana Siswa 1	1	2
53	BKKV / DKKV 1521	Kelana Siswa 2	1	2
54	BKKV / DKKV 1471	Red Crescent	1	2
55	BKKV / DKKV 1851	First Aid	1	2
56	BKKV / DKKV 1671	Siswa Bomba 1	1	2
57	BKKV / DKKV 1681	Siswa Bomba 2	1	2

SPORTS				
58	BKKS / DKKS 1031	Volleyball	1	2
59	BKKS / DKKS 1091	Aerobics	1	2
60	BKKS / DKKS 1111	Taekwondo	1	2
61	BKKS / DKKS 1141	Expedition	1	2
62	BKKS / DKKS 1101	Badminton	1	2
63	BKKS / DKKS 1281	Hockey	1	2
64	BKKS / DKKS 1321	Futsal	1	2
65	BKKS / DKKS 1361	Rugby	1	2
66	BKKS / DKKS 1271	Tennis	1	2
67	BKKS / DKKS 1331	Athletics	1	2
68	BKKS / DKKS 1351	Handball	1	2
69	BKKS / DKKS 1381	Lawn bowl	1	2
70	BKKS / DKKS 1011	Football	1	2
71	BKKS / DKKS 1311	Softball	1	2
72	BKKS / DKKS 1151	Cycling	1	2
73	BKKS / DKKS 1071	Sepak Takraw	1	2
74	BKKS / DKKS 1121	Karate-Do	1	2
75	BKKS / DKKS 1021	Netball	1	2
76	BKKS / DKKS 1051	Kayaking	1	2
77	BKKS / DKKS 1501	Petanque	1	2

DEPARTMENT OF CO-CURRICULAR COURSE INFORMATION

Information regarding the synopsis for each course offered by the Co-curriculum Department is as follows. The descriptions of each course are organised together for both the Diploma Programme and the Degree Programme.

DKKC/BKKC 1611 CAK LEMPONG

This course introduces the history, background, notes and Cak Lempong instruments. Students will learn to play the instruments individually or in groups. They are also taught how to create combinations of cak lempong songs. Students will have cak lempong performances based on planned songs. They will learn cak lempong instruments such as gatreh, tingkah, saua, gendang, seruling and bangsi.

DKKC/BKKC 1601 GAMELAN

Students will learn about the history, background, notes and gamelan instruments. They will be taught ways of doing solo and group gamelan performances as well as combinations of gamelan songs. Students will have gamelan performances based on planned songs. They will use gamelan instruments such as bonang, saron, slanthen, kenung, gong, kempul and gambang during their practice sessions and performance.

DKKC/BKKC 1061 CHOIR

Students will explore techniques to produce good vocal singing quality. In addition, they will also learn the theory of music, understand the repertoire of patriotic songs, manage group choirs as well as correct breathing techniques. Students will give choir performances on planned patriotic and humanities songs.

DKKC/BKCC 1631**NASYID**

This course introduces students to basic techniques of nasyid singing. In addition, it will develop their creativity, aesthetic perception, assessment and appreciation of nasyid music. Students will learn the theoretical and practical aspects of vocal techniques, rhythms, percussions and management of performance. Students will have nasyid performances based on planned songs.

DKKC/BKCC 1811**ENGLISH THEATER**

This course is designed to provide exposure to students of the basic principles of the performance and theater as well as improving their English communication skills and teamwork. Students shall apply the reflective methods in analyzing the external performance in the effort to create their internal performance. Students shall also be provided with a safe space in articulating their understanding of a text for group performances and productions.

DKKC/BKCC 1761**KOMPANG**

Students will be introduced to practical and theoretical aspects of playing kompang individually and in groups. They will learn about popular kompang groups such as Sri Kelalang, Ezhar, Zapin and Hadrah by watching videos. They are also introduced to the concept of zikir which normally accompanies kompang performances for celebrations such as weddings.

DKKS /BKKS 1141**SILAT GAYONG**

This course aims to introduce the art of silat as a self-defense discipline. Students are taught both theoretically and practically about Seni Gayung Fatani, which includes an introduction to Malay culture, its history and origins, the concept of silat and education, as well as the lineage of martial arts masters. Emphasis is placed on self-defense techniques and protective techniques. Students will learn basic silat, including attack techniques, defense, and movements based

on the Bunga Sembah form, enabling them to practice both Silat Seni and Silat Olahraga. The course integrates fundamental knowledge and silat skills, fitness, and balanced mental and physical development, encompassing psychological (affective), psychomotor, and cognitive aspects, while instilling noble values through silat activities.

DKKC/BKKC 1691 ART

This course is designed to expand students' knowledge about art. Students will learn the theoretical and practical aspects of lines, shapes, colours, spaces, connections, sketching, and colouring. They will be able to apply the elements of art in their sketches. Apart from that, students are taught to draw and colour objects using water and oil paints as well as using the right techniques to outline batik. Students are also required to produce paintings using water paints and oil paints as well as batik painting based on their creativity.

DKKC/BKKC 1791 CHESS

This course provides an introduction to the basic skills in chess. Students are given both theoretical and practical lectures on the history of chess, the rules, and the fundamentals of the game. Students are also taught strategies for the opening phase, the middle game, and basic techniques for gaining an advantage during the game. They are also taught strategies for the endgame phase and various checkmate patterns. Lastly, students will be introduced to the process of chess tournaments, both individual and team-based, using chess clocks and notation for recording moves.

DKKC/BKKC 1641 KHAT

Students will be introduced to the history of khat and Jawi script in Malaysia. They will learn the spelling and writing techniques using the Jawi spelling system perfected by DBP. Students will be taught the Nasakh calligraphy method, starting with the skill of writing individual letters, and

letters connected at the beginning, middle, and end of words. Subsequently, students will be able to write and arrange Nasakh calligraphy in longer words and sentences. They will also be taught to create creative calligraphy artworks on various media.

DKKE/BKKE 1791 JOURNALISM

This course introduces students to the journalism career, covering areas such as reporting, writing, and photography. Students will be exposed to the skills, ethics, principles, and personal characteristics required in the field. Individually or in groups, students will be required to gather news materials directly from identified activity locations and produce written reports.

DKKE/BKKE 1551 ENTREPRENEURSHIP

Students will be introduced to the principles of business and marketing strategies. They will gain experience on corporate management, methods of establishing a company, preparing a company's organizational structure, setting product prices, business planning, and marketing strategies. Students will also have the opportunity to showcase their basic skills in company management.

DKKE/BKKE 1451 SPORT BUSINESS

This course provides a basic introduction to sports business. Students will receive both conceptual and practical lessons in groups on sports business and sports entrepreneurial skills in activities. Students will be taught to showcase sports business activities while demonstrating leadership and entrepreneurial skills in the sports industry.

DKKE/BKKE 1561 FIQH MUAMALAT

This course provides an introduction to the concept of worship in Islam. Students will receive both theoretical and practical lessons on aspects of al-ibadah, al-muamalah, akad, buying and selling, work wages, banking systems, takaful, and other skills necessary to fulfill the requirements of fardhu ain and fardhu kifayah in daily life.

DKKE/BKKE 1461 AGROPRENEUR

This course aims to provide students with knowledge about hydroponic/hydroculture farming techniques. Students will be introduced to the equipment required, the benefits and advantages of hydroponic farming, and the basic concepts involved. Additionally, students will learn about successful agricultural entrepreneurs who have achieved success with minimal capital.

DKKI/BKKI 1781 PHOTOGRAPHY

Students will be introduced to the history of video and cameras. They will learn the techniques for operating DSLR still cameras and video cameras, including composition, lighting, movement, shutter speed, aperture, and depth of field, based on different conditions and situations such as event recordings, candid shots, architecture, and portraits, using the appropriate accessories. Students will also be taught how to edit photo and video footage using computers, as well as how to store and maintain images produced.

DKKI/BKKI 1541 I – CREATIVE

This course aims to develop students' ability to think creatively, training them to become innovative and creative. Learning activities through brainstorming, group discussions, presentations, and the creation of innovative products will enrich students' experiences in building their potential to become creative and innovative individuals in their daily lives and in meeting job requirements.

DKKI/BKKI 1531 INVENTION

This course aims to provide students with knowledge about the basics of design and innovation. Students are introduced to skills in creating materials based on their own creativity. They will be required to create products from discarded materials, plastics, and ceramics in groups.

DKKL/BKKL 1391 SELF MANAGEMENT

This course trains students in methods of managing themselves systematically. Students will be introduced to effective self-management techniques, such as maintaining an excellent personal appearance, time management, image management, personal development, effective communication skills, and stress management. Students will be trained on how to develop a polished self-image and various techniques for handling stress.

DKKL/BKKL 1401 LEADERSHIP

This course provides a basic introduction to the characteristics of leadership, leadership qualities, leadership models, leadership theories, and types of leadership. In addition, students will learn methods to become successful and effective leaders. Students are encouraged to apply all the knowledge and skills in managing family activities, community affairs, or organisational matters in their daily lives.

DKKL/BKKL 1411 HEALTH MANAGEMENT

This course provides a basic introduction to health management, including healthy eating practices, physical fitness, emotional, spiritual, mental, and social well-being. Additionally, students will learn how to cope with stress and tension in the context of daily life, family, and the workplace environment. Students will be able to apply the knowledge and skills in managing activities or organizational matters in their daily lives.

DKKL/BKKL 1501**THE APPLICATION OF ASTRONOMY IN ISLAM**

This course provides an introduction to the basics of astronomy to facilitate daily religious practices. Students will have the opportunity to practice essential skills in using instruments for determining the Qibla direction, prayer times, the start of the Islamic month, and eclipses.

DKKL/BKKL 1491**ISLAMIC TREATMENT MANAGEMENT**

This course provides a basic introduction to Islamic medicine, its characteristics, and methods that are permitted by Shariah. Students will also be exposed to knowledge that helps distinguish between forms of Islamic medicine that align with Shariah or those that contradict it. Additionally, students will be able to apply the knowledge and understanding gained to become a true believer who follows the principles of Islamic law.

DKKP/BKPP 1731**PUBLIC SPEAKING (ENGLISH)**

Public speaking is a course designed to meet the needs of students who wish to improve their ability to compose and deliver effective oral presentations before a variety of audiences. The course is intended for students whose responsibilities and avocations require them to speak before an audience and students who recognize a correlation between public speaking skills and the fulfillment of personal and career goals. The class will emphasize creation of ideas, audience analysis, organizational skills, and delivery techniques for a series of speeches both informative and persuasive in nature. Consideration is also given to maximizing listening skills of audience members.

DKKP/BKKP 1741 PUBLIC SPEAKING (MALAY)

This course provides basic introduction to debating, including its qualities, importance, and strategies. Additionally, students will learn various leadership theories, types of leadership, and methods for becoming a successful and effective leader. Students will receive both theoretical and practical lessons, and they will be able to apply the knowledge and skills in managing activities or organizational matters in their daily lives.

DKKP/BKKP 1551 DEBATE (MALAY)

This course provides basic introduction to debating, including its qualities, importance, and strategies. Additionally, students will learn various leadership theories, types of leadership, and methods for becoming a successful and effective leader. Students will receive both theoretical and practical lessons, and they will be able to apply the knowledge and skills in managing activities or organizational matters in their daily lives.

DKKM/BKKM 1831 PEER GROUP MENTORING

This course aims to expose students to the roles, philosophy, and ethics of PRS. In addition, students will be introduced to basic counseling skills that can be applied for self-development and community service. Students will also engage in practical leadership practices, such as interacting with other students, managing, and moderating life skills or community programmes.

DKKM/BKKM 1821 TAH SIN AL-QUR'AN AND YASIN RECITATION

Students will be introduced to the Qur'an as the source of Islamic law and the importance of reading it with proper Tajweed. They will receive both theoretical and practical lessons on

Tajweed knowledge, the differences between Uthmani and al-Imla'ie scripts, the rules of Izhar, Idgham, Ikhfa', and Iqlab, as well as the various rules of Mad and melodic recitation (Tilawah). By the end of the course, students will apply all the Tajweed rules they have learned through a recitation test and will be able to organize and lead Tahsil sessions and the recitation of Yaasin.

DKKM/BKKM 1811**FIQH AMALI**

Students will be introduced to the basic concepts of worship in Islam comprehensively. They will receive both theoretical and practical lessons on aspects such as Taharah, types of impurities and their purification methods, Tayammum, Wudu, issues related to women's menstruation, mandi fardu, solat fardu and sunat and funeral management. Students will apply all the knowledge and skills they have learned to fulfill the requirements of Fardhu Ain and Fardhu Kifayah in their daily lives.

DKKM/BKKM 1501**RAKAN COP**

This course provides a basic introduction to marching drills, the theory, and implementation of police regulations. Additionally, students will apply skills related to law enforcement. Students will receive both theoretical and practical lessons and will apply all the knowledge and skills in managing community service programmes.

DKKM/BKKM 1561**COURTESY CARING**

This course provides a basic introduction to volunteering, including the purpose and goals of volunteer work. Additionally, students will learn about the varieties of volunteering, the requirements for becoming a volunteer, self-management skills, and effective communication in relationships. Students will receive both theoretical and practical lessons.

DKKM/BKKM 1911**SUSTAINABILITY OF GREEN PRACTICES**

This course introduces the concept of green practices and how to manage green activities consistently. Students will also be instilled with values in the effort to sustain the environment and reduce the negative impacts on the environment caused by daily activities and practices. Students will be guided to become awareness agents who can explain the benefits of Green Practices to their peers, family, and community.

DKKM/BKKM 1931**ENVIRONMENTAL AND GREEN TECHNOLOGY**

This course provides students with exposure to the applications, equipment, or systems of Green Technology that prioritise environmental sustainability and are environmentally friendly. Green technology aims to improve the environment for future generations. The elements of green technology help preserve the environment and natural resources while minimising or reducing the negative impacts of human activities.

DKKM/BKKM 1921**ELECTRICAL ENERGY MANAGEMENT**

This course provides exposure to practices and actions aimed at saving energy and efficiently selecting energy-saving equipment. Students will have the opportunity to practise basic skills in using testing equipment and calculating electricity consumption. They will also be trained to raise awareness about energy conservation with the community.

BKKV 1421**KOR SUKSIS POLICE 1**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, the Penal Code, the Criminal Procedure Code, the Police Act, national affairs, police duties, first aid, as well as participating in community service activities. They will also be taught marching drill training and engage in camping activities.

BKKV 1431**KOR SUKSIS POLICE 2**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, the Penal Code, the Criminal Procedure Code, the Police Act, national affairs, police duties, first aid, swimming, self-defence techniques, shooting, and the combat elements of PDRM. These elements are essential for addressing and suppressing various threats, including public order disturbances, subversive activities, terrorism, or armed rebellion within the country, as well as assisting district police in maintaining law and public order. Students will also participate in community service activities. Additionally, they will be introduced to the concept of leadership and further enhance their marching drill training and camping activities.

Pre-Requisite: Pass Kor Suksis Police 1 (BKKV 1421).

BKKV 1441**KOR SUKSIS POLICE 3**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, national affairs, police duties, first aid, and will participate in community service activities. They will also be taught hand drill exercises and engage in camping activities.

Pre-Requisite: Pass Kor Suksis Police 1 (BKKV 1421) and Kor Suksis Police 2 (BKKV 1431).

BKKV 1451**KOR SUKSIS POLICE 4**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, national

affairs, police duties, first aid, and will participate in community service activities. They will also be taught hand drill exercises and engage in camping activities.

Pre-Requisite: Pass Kor Suksis Police 1 (BKKV 1421), Kor Suksis Police 2 (BKKV 1431) and Kor Suksis Police 3 (BKKV 1441).

BKKV 1461**KOR SUKSIS POLICE 5**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, national affairs, police duties, first aid, and will engage in community service activities. They will also be taught hand drills and participate in camping activities.

Pre-Requisite: Pass Kor Suksis Police 1 (BKKV 1421), Kor Suksis Police 2 (BKKV 1431), Kor Suksis Police 3 (BKKV 1441) and Kor Suksis Police 4 (BKKV 1451).

BKKV 1471**KOR SUKSIS POLICE 6**

This course provides a basic introduction to PDRM. Students will receive both theoretical and practical lessons on aspects such as the history and organisation of PDRM, public law, national affairs, police duties, first aid, and will participate in community service activities. They will also be taught hand drills and engage in camping activities.

Pre-Requisite: Pass Kor Suksis Police 1 (BKKV 1421), Kor Suksis Police 2 (BKKV 1431), Kor Suksis Police 3 (BKKV 1441), Kor Suksis Police 4 (BKKV 1451) and Kor Suksis Police 5 (BKKV 1461).

BKKV 1481**KOR SISPA 1**

This course provides an introduction to the Malaysian Civil Defence Department (JPAM) and the International Civil Defence Organisation (ICDO), national affairs, introduction to first aid, anatomy, basic life support, signs and treatment, victim extrication techniques, and safety instructions. Students will also be taught marching drill training and engage in camping activities.

BKKV 1491 KOR SISPA 2

This course is a continuation of SISPA I, with a focus on the Malaysian Constitution, national affairs, basic rescue techniques, ascending and descending, disaster management, firefighting, safety instructions, ethics, and morality, along with marching drill training. Students will also be introduced to concept of leadership and further enhance their marching drill training and camping activities.

Pre-Requisite: Pass Kor SISPA 1 (BKKV 1481).

BKKV 1561 KOR SISPA 3

This course provides an introduction to the basic concepts of the Civil Defence Corps for students. Students will receive both theoretical and practical lessons on the fundamentals of civil defence, first aid, firefighting, rescue techniques, national affairs, ethics and morality, and safety instructions. They will also be taught marching drill training and camping activities.

Pre-Requisite: Pass Kor SISPA 1 (BKKV 1481) and Kor SISPA 2 (BKKV 1491).

BKKV 1591 KOR SISPA 4

The Civil Defence Student Corps 4 (Kor SISPA 4) is an introductory course to the Standard Operating Procedures (SOP) and the 999 Civil Defence community service. In addition, students will be introduced to leadership skills within an organisation, ethics and morality, as well as communication skills.

Pre-Requisite: Pass Kor SISPA 1 (BKKV 1481), Kor SISPA 2 (BKKV 1491) and Kor SISPA 3 (BKKV 1561).

BKKV 1581 KOR SISPA 5

This course provides a more detailed introduction to the Civil Defence Student Corps (Kor SISPA). Students will receive both theoretical and practical lessons on civil defence, first aid,

firefighting, rescue operations, national affairs, ethics and morality, and safety instructions in greater detail. Students will also be introduced to concept of leadership, along with managing marching drill training and camping activities.

Pre-Requisite: Pass Kor SISPA 1 (BKKV 1481), Kor SISPA 2 (BKKV 1491), Kor SISPA 3 (BKKV 1561) and Kor SISPA 4 (BKKV 1591).

BKKV 1611 PALAPES 1

In line with the national defense policy, the Army Reserve Corps (PSTD) was established and is referred to under Section 195 (1) (a) of the 1792 Act as the Malaysia Territorial Army. The PSTD has a specific mission to assist in defending the country and its interests from external threats, as well as aiding the authorities in maintaining peace and prosperity. Based on the legal provisions of Section 196 of the 1972 Act, the Reserve Officer Training Unit (PALAPES) was established in institutions. Public Higher Education Institutions (IPTA) with the aim to source qualified individuals with high academic credentials who can make significant contributions to the country's defense needs. Students are dynamic and dedicated when provided with appropriate military guidance and training. The training programme not only prepares them to become voluntary officers in the Army Reserve but also assists IPTA and the nation in shaping citizens who are committed, disciplined, and possess high national resilience.

BKKV 1621 PALAPES 2

This course provides an introduction to the basics of the Reserve Officer Training Unit (PALAPES). Students will receive both theoretical and practical lessons on basic military tactics, basic tactics and map reading. Students will also be taught unarmed drill exercises in teams.n.

Pre-Requisite: Pass BKKV 1611 PALAPES 1..

BKKV 1631 PALAPES 3

This course provides an introduction to the basics of the Reserve Officer Training Unit (PALAPES). Students will receive both theoretical and practical lessons on basic military law, as well as the fundamentals of weapon handling and drill procedures. Students will also be taught to apply weapon skills effectively.

Pre-Requisite: Pass BKKV 1611 PALAPES 1, BKKV 1621 PALAPES 2.

BKKV 1641 PALAPES 4

This course provides an introduction to the Reserve Officer Training Unit (PALAPES). Students will receive both theoretical and practical lessons on military skills and weapon management. They will also be taught drill, armed team exercises, and camping.

Pre-Requisite: Pass BKKV 1611 PALAPES 1, BKKV 1621 PALAPES 2, BKKV 1631 PALAPES 3.

BKKV 1651 PALAPES 5

This course provides an introduction to weapon handling. Students will receive both theoretical and practical lessons on military basics, weapon management, and the National Security Act, alongside participating in community service. They will also be taught hand drill and camping.

Pre-Requisite: Pass BKKV 1611 PALAPES 1, BKKV 1621 PALAPES 2, BKKV 1631 PALAPES 3, BKKV 1641 PALAPES 4.

BKKV 1661**PALAPES 6**

This course provides an introduction to the Reserve Officer Training Unit (PALAPES). Students will receive both theoretical and practical lessons in combat drill procedures, shooting and movement techniques, as well as training in advance models and assault models. They will also be taught team drills and camping.

Pre-Requisite: Pass BKKV 1611 PALAPES 1, BKKV 1621 PALAPES 2, BKKV 1631 PALAPES 3, BKKV 1641 PALAPES 4 and BKKV 1651 PALAPES 5.

DKKV/BKKV 1511**KELANA SISWA 1**

This course provides an introduction to scouting. Students will receive both theoretical and practical lessons on basic scouting skills, first aid, knots and lashings, scouting ceremonies, national awareness, as well as ethics and morals. Students will also be taught drill techniques and camping activities.

DKKV/BKKV 1521**KELANA SISWA 2**

This course provides a more detailed introduction to Kelana Siswa. Students will receive both theoretical and practical lessons on scouting skills, risk management, knots and lashing, scouting ceremonies, national awareness, as well as ethics and morals. Students will also be introduced to the concept of management, alongside staff drill and camping.

Pre-Requisite: Pass Kelana Siswa 1 (DKKV/BKKV 1511).

DKKV/BKKV 1471**RED CRESCENT**

This course provides an introduction to the Red Crescent Organisation. Students will be introduced to the principles of first aid, patient assessment, understanding the structure of the human body, and how to administer treatment and assistance to patients. Students will also be introduced to public safety aspects based on the knowledge of the Red Crescent.

DKKV/BKKV 1851 FIRST AID

This course introduces students to first aid. Students will be introduced to the history, tools, and techniques used in first aid. Emphasis will be placed on the basic skills required to perform first aid tasks, such as resuscitation, controlling bleeding, treating burns, seizures, wounds, and poisoning. Students will also be educated on the importance of hygiene, both personal and environmental, to prevent illness and accidents.

DKKV/BKKV 1671 SISWA BOMBA 1

This course provides an introduction to the Fire and Rescue Department of Malaysia. Students will receive both theoretical and practical lessons on physical endurance through drills, ethical adherence to regulations, the history of the Fire and Rescue Department, fire safety laws, and the use of firefighting equipment in managing fire disasters.

DKKV/BKKV 1681 SISWA BOMBA 2

This course provides an introduction to firefighting equipment and the use of firefighting tools within the team. Students will receive both theoretical and practical lessons on operational procedures and types of fire brigade drills. They will also be taught operational procedures and firefighting techniques.

Pre-Requisite: Pass Siswa Bomba 1 (DKKV/BKKV 1671).

DKKS/BKKS 103 VOLLEYBALL

This course introduces the fundamentals of volleyball to students. They will be exposed to both theoretical and practical aspects, including the history of the sport, the rules and regulations of the game, officiating, and competition management. Students will apply all basic skills based on biomechanical principles, such as passing, setting, serving, spiking, blocking, player movement during attacking and defending, as well as game strategies.

DKKS/BKKS 1091 AEROBICS

This course provides an introduction to aerobics and the basic movements involved. Students will receive both theoretical and practical lessons on the fundamental aerobics movements based on biomechanical principles, such as jumping, lunge, kicking, jogging, marching, skipping, sit-up, push-up, knee lift, arm up, side kick, and aerobics music. Students will also be introduced to the rules and regulations of aerobics and will be able to apply these in group aerobics sessions.

DKKS/BKKS 1111 TAEKWONDO

This course provides an introduction to the fundamentals of Taekwondo. Students will receive lectures on Taekwondo skills, including punch, front kick, turning kick, side kick, blocking techniques, movement techniques, and sparring training, based on biomechanical principles. Students will also be introduced to the rules and regulations of Taekwondo and will be able to apply these skills in game situations.

DKKS/BKKS 1141 EXPEDITION

This course introduces the types of activities typically found in adventure expeditions. Students will be introduced to personal preparation and equipment readiness for starting an adventure journey. They will also be taught basic adventure skills such as campsite craft, knot tying, gadget making, reading a compass and navigation, tracking, kayaking, water confidence, high ropes activities such as abseiling, flying fox, and wall climbing, fishing, survival skills, and first aid.

DKKS/BKKS 1101 BADMINTON

This course provides an introduction to the game of badminton. Students will receive both theoretical and practical lessons on aspects such as the history of badminton, physical fitness, grip technique, selection and use of equipment, footwork, serves, smashes, forward drives, backhand

swings, drops, lobs, netting, and strategies for both singles and doubles play. Students will also be introduced to the rules, mini-tournament management, and officiating. Skills assessments, assignments, and theory tests will be conducted to determine the grading outcomes.

DKKS/BKKS 1281 HOCKEY

This course provides an introduction to the fundamental skills of hockey. Students will be exposed to both theoretical and practical aspects, including the history of hockey, the rules and regulations of the game (FIH), officiating, and tournament management. The basic skills taught, based on biomechanical principles, include stopping, passing, hitting the ball, trapping, lunging, flicking, penalty corners, penalty strokes, goalkeeping, and scoring.

DKKS/BKKS 1321 FUTSAL

This course provides an introduction to the fundamentals of futsal. Students will receive both theoretical and practical lessons on techniques such as kicking, controlling and dribbling the ball, intercepting, heading, scoring, and game strategies based on biomechanical principles. Students will also be taught how to manage and organise tournaments.

DKKS/BKKS 1361 RUGBY

Students will be introduced to the fundamentals of the field rugby game. They will receive both theoretical and practical lessons on aspects such as the history of rugby, physical fitness, ball handling, passing, footwork, blocking, mauling, rucking, kicking, throw-ins, tries, binding, prop, hooker, scrum, tackling, and scoring, all based on biomechanical principles. Students will also be introduced to attacking and defensive strategies, rules and regulations, mini-tournament management, and officiating.

DKKS/BKKS 1271 TENNIS

This course provides an introduction to the basic skills in tennis. Students will receive both theoretical and practical lessons on the history of tennis, components of physical fitness, competition management, and the rules and regulations of tennis. The tennis skills taught include racket grip techniques, serving, forehand and backhand strokes, volleys, drop shots, smashes, groundstrokes, and spins, all based on biomechanical principles. Students will also learn about game strategies for both singles and doubles, as well as methods for managing mini tournaments and tennis officiating.

DKKS/BKKS 1331 ATHLETICS

Students will be taught various training methods such as fartlek, circuit, interval, and resistance training. In addition, students will receive lectures on sports science, running techniques, jumping, throwing, and javelin based on biomechanical principles. Basic training to improve physical fitness, such as long-distance running, middle-distance running, and sprinting, will also be taught to be applied in daily life. Students will also be introduced to the rules and regulations of athletics.

DKKS/BKKS 1351 HANDBALL

This course provides an introduction to the game of handball. Students will receive both theoretical and practical lessons on techniques such as ball control, dribbling, tackling, scoring, and game strategies. Students will be able to apply the skills learned in competitive situations while also learning how to organise a handball match.

DKKS/BKKS 1381 LAWN BALL

Students will be introduced to the basics of lawn bowling. They will receive lectures on skills such as gripping, delivering basic straight and twist shots, delivering fast shots, footwork, blocking,

measuring, as well as attacking and defensive strategies, all based on biomechanical principles. Students will also be familiarized with the rules and regulations of lawn bowling and will be able to apply them in game situations.

DKKS/BKKS 1011 FOOTBALL

This course provides an introduction to football and the basic skills of the game. Students are given both theoretical and practical lessons on the fundamentals of kicking, controlling and dribbling the ball, tackling, heading, scoring goals, and game strategies based on biomechanical principles. Students are also introduced to the rules and regulations of football and will have the opportunity to apply these basic skills in game situations.

DKKS/BKKS 1311 SOFTBALL

This course provides students with an introduction to softball. Students are given both theoretical and practical explanations regarding the definition, history, physical fitness training, grip techniques, selection and use of equipment, hand swing techniques, ball throwing techniques, ball catching techniques, and running according to biomechanical principles. Students are also taught game strategies, scoring methods, and officiating.

DKKS/BKKS 1151 CYCLING

This course aims to enhance students' knowledge by helping them learn and understand the fundamental principles of cycling activities, such as its history, the concept of physical fitness, cycling skills, bicycle repair, competition management, and cycling ethics. Students are exposed to the affective aspect through appropriate learning situations, such as fostering interest in the activity and awareness of the importance of adhering to cycling regulations in daily life.

DKKS/BKKS 1071**SEPAK TAKRAW**

This course provides a basic introduction to the game of Sepak Takraw. Students will receive lectures on sports science knowledge and the principles of biomechanics involved in skills such as controlling and passing the ball, heading, trapping, performing the “badik,” “cungkil,” spiking, and blocking the ball. Students will also be introduced to the rules and regulations of Sepak Takraw and will be able to apply these skills in game situations. Students will be assessed and required to report on the activities they have undertaken in a written reflection journal.

DKKS/BKKS 1121**KARATE-DO**

This course aims to equip students with knowledge and understanding of the basic principles of Karate-do, including its history, training characteristics, components of physical fitness, and fundamental skills such as punch, block training, kick, kata, chopping, knife hand block, balancing stances, and locking techniques. Students will also learn about competition management and the ethics involved in training. Students will be assessed and required to report on the activities they have undertaken in a written reflection journal.

DKKS/BKKS 1021**NETBALL**

This course provides an introduction to the game and basic skills of netball. Students will receive both theoretical and practical lessons on fundamental skills such as passing, shooting, rebounding, and techniques used in netball. Students will also be introduced to the rules and regulations of netball and will be able to apply these basic skills in a team setting. At the end of the course, students are required to report on the activities conducted in a written reflection journal.

DKKS/BKKS 1051**KAYAKING**

This course introduces the basic skills of kayaking. Students will be exposed to both theoretical and practical aspects, including the history of the sport, physical fitness, an introduction to kayaking anatomy, the maintenance of kayaks and equipment, event management for competitions, and the ethics and safety of kayaking activities on lakes. Students will be taught basic kayaking skills such as entering the kayak, holding the paddle, forward stroke, and reverse stroke, all within a team setting.

DKKS/BKKS 1501**PETANQUE**

This course provides an introduction to the game of petanque and the basic skills required to play. Students will receive both theoretical and practical lessons related to physical fitness, techniques, strategies, and performance in petanque. The basic skills of petanque have an impact on endurance and strength, such as cardiovascular fitness, biceps, triceps, and hamstrings. Students will also be introduced to the rules and regulations of petanque and will be able to perform basic petanque skills in a team setting. At the end of the course, students will demonstrate their petanque skills in a team competition.

UTeM-DARUL QURAN TAHFIZ CERTIFICATION

PPB also conducts the UTeM-Darul Quran Tahfiz Certification programme for Degree and Diploma students who meet the specified certification requirements. This Tahfiz certification programme spans six (6) semesters, equivalent to three (3) years of study for Degree students, and five (5) semesters for Diploma students. Students enrolled in this programme are required to memorise 30 juzuk of the Qur'an, in addition to completing the Darul Quran courses, which total 61 credit hours, in order to qualify for graduation from the programme.

List of Compulsory Courses for UTeM-Darul Quran Tahfiz Certification

No.	Course Code	Course	Medium of Instruction	Credit Hours	Semester
1	PTT 1013	Hifz al-Quran Syafawi I	Malay	3	1
2	PTT 1023	Hifz Al-Quran Tahriri I	Malay	3	1
3	PTT 1132	Tajwid Ilmi 1	Malay	2	1
4	PTT 1152	Tajwid Amali I	Malay	2	1
5	PTT 1033	Hifz al-Quran Syafawi II	Malay	3	2
6	PTT 1043	Hifz Al-Quran Tahriri II	Malay	3	2
7	PTT 1142	Tajwid Ilmi 1I	Malay	2	2
8	PTT 1162	Tajwid Amali II	Malay	2	2
9	PTT 2053	Hifz al-Quran Syafawi III	Malay	3	3
10	PTT 2063	Hifz Al-Quran Tahriri III	Malay	3	3
11	PTT 2172	Tajwid Amali III	Malay	2	3
12	PTT 2212	Adab Hamalah Al-Quran	Malay	2	3
13	PTT 2073	Hifz al-Quran Syafawi IV	Malay	3	4
14	PTT 2083	Hifz Al-Quran Tahriri IV	Malay	3	4
15	PTT 2182	Tajwid Amali IV	Malay	2	4
16	PTT 2222	Aqidah	Malay	2	4

17	PTT 3093	Hifz al-Quran Syafawi V	Malay	3	5
18	PTT 3103	Hifz Al-Quran Tahriri V	Malay	3	5
19	PTT 3192	Tajwid Amali V	Malay	2	5
20	PTT 3232	Fiqh Al-Ibadah	Malay	2	5
21	STT6 3113	Hifz al-Quran Syafawi VI	Malay	3	6
22	STT6 3123	Hifz Al-Quran Tahriri VI	Malay	3	6
23	STT6 3202	Tajwid Amali VI	Malay	3	6

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